


Memorandum

To: Mark Kleinhans, Superintendent
From: Sharon Ramirez, CFO 
Date: 6/23/2016
Re: 2015-2016 Year End Budget Adjustments

Included in your board packet are the recommended final changes to the following 2015-16 budgets:

General Fund (includes Athletics)

Auxiliary Service Funds

Food Service Fund

Technology Enhancement Millage Fund

Capital Projects Maintenance Fund

Sinking Fund

These changes are submitted for Board consideration at the June 23, 2016 meeting.

Recommendation: It is recommended that Board approval be sought authorizing the attached budget resolution for the fiscal year 2015-2016.

Please see attached.

Thank you.

Resolution for Adoption by the Board of Education Bedford Public Schools

General Fund (and Athletics)

Resolved, that this resolution shall be the general appropriations of **Bedford Public Schools** for the **June 30, 2016** fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the **Bedford Public Schools**.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year **June 30, 2016** which includes 18 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

	Current Budget	Final Budget
Revenue:		
1xx Local	\$ 5,968,934	\$ 3,801,212
3xx State	\$ 34,164,154	\$ 34,739,292
4xx Federal	\$ 740,730	\$ 756,777
5xx Other Financing Sources	\$ 1,323,777	\$ 3,421,698
6xx Fund Modifications	\$ 107,435	\$ 80,400
Total Revenue	\$ 42,305,030	\$ 42,799,379
Total Fund Balance, July 1 Available to Appropriate	\$ 336,245	\$ 336,245
Total Available to Appropriate	\$ 42,641,275	\$ 43,135,624

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

	Current Budget	Final Budget
Expenditures:		
1xx - Instruction		
11x - Basic Programs	\$ 21,722,819	\$ 22,407,672
12x - Added Needs	\$ 4,498,694	\$ 4,597,462
13x - Adult Education	\$ 114,745	\$ 117,783
19x - Other Instruction	\$ 5,000	\$ 7,000
2xx - Support Services		
20x - Other Technical	\$ -	\$ -
21x - Pupil Support	\$ 1,880,401	\$ 1,936,888
22x - Instructional Staff Support	\$ 1,299,052	\$ 1,292,384
23x - General Administration	\$ 723,750	\$ 763,638
24x - School Administration	\$ 2,813,866	\$ 2,815,256
25x - Business Services	\$ 514,180	\$ 521,717
26x - Operations and Maintenance	\$ 3,666,239	\$ 3,613,202
27x - Transportation	\$ 2,866,369	\$ 2,823,626
28x - Central	\$ 636,087	\$ 658,387
29x - Support Services	\$ 890,094	\$ 850,871
3xx - Community Service	\$ 350	\$ -
4xx - Architect Services	\$ -	\$ 500
5xx - Debt Service	\$ 671,105	\$ 679,076
6xx - Fund Modifications	\$ -	\$ -
Total Appropriated	\$ 42,302,751	\$ 43,085,462
Revenues Over (Under) Expenditures 2015-2016	\$ 2,279	\$ (286,083)
Estimated Fund Balance, July 1	\$ 338,524	\$ 50,162

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
School Service Funds**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SCHOOL SERVICE** funds of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** is as follows:

Revenue:	<u>COMMUNITY ED</u>	<u>LATCHKEY</u>	<u>HEALTH VAN</u>	<u>TOTAL</u>
1xx Local	\$ 391,934	\$ 300,000	\$ 138,340	\$ 830,274
3xx State	\$ -	\$ -	\$ 27,250	\$ 27,250
4xx Federal	\$ -	\$ -	\$ -	\$ -
5xx Other Financing Sources	\$ -	\$ -	\$ -	\$ -
6xx Fund Modifications	\$ -	\$ 42,293	\$ -	\$ 42,293
Total Revenue	\$ 391,934	\$ 342,293	\$ 165,590	\$ 899,817
 Total Fund Balance, July 1 Available to Appropriate	 \$ -	 \$ -	 \$ -	 \$ -
 Total Available to Appropriate	 \$ 391,934	 \$ 342,293	 \$ 165,590	 \$ 899,817

BE IT FURTHER RESOLVED that the total available to appropriate in the school service funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	<u>COMMUNITY ED</u>	<u>LATCHKEY</u>	<u>HEALTH VAN</u>	<u>TOTAL</u>
1xx – Instruction				
11x - Basic Programs	\$ -	\$ -	\$ -	\$ -
12x - Added Needs	\$ -	\$ -	\$ -	\$ -
13x - Adult Education	\$ -	\$ -	\$ -	\$ -
19x - Other Instruction	\$ -	\$ -	\$ -	\$ -
2xx – Support Services				
21x - Pupil Support	\$ -	\$ -	\$ -	\$ -
22x - Instructional Staff Support	\$ -	\$ -	\$ -	\$ -
23x - General Administration	\$ -	\$ -	\$ -	\$ -
24x - School Administration	\$ -	\$ -	\$ -	\$ -
25x - Business Services	\$ -	\$ -	\$ -	\$ -
26x - Operations and Maintenance	\$ -	\$ -	\$ -	\$ -
27x - Transportation	\$ 612	\$ -	\$ -	\$ 612
28x - Central	\$ -	\$ -	\$ -	\$ -
29x - Support Services	\$ -	\$ -	\$ -	\$ -
3xx - Community Service	\$ 361,375	\$ 327,844	\$ 116,192	\$ 805,411
5xx - Debt Service	\$ -	\$ -	\$ -	\$ -
6xx - Fund Modifications	\$ 29,947	\$ 14,449	\$ 32,728	\$ 77,124
Total Appropriated	\$ 391,934	\$ 342,293	\$ 148,920	\$ 883,147
 Estimated Fund Balance, July 1	 \$ -	 \$ -	 \$ 16,670	 \$ 16,670

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
Special Revenue Fund - SENIOR CENTER**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SPECIAL REVENUE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** is as follows:

Revenue:

1xx Local	\$	382,930
3xx State	\$	-
4xx Federal	\$	20,500
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	403,430
Total Fund Balance, July 1 Available to Appropriate	\$	195,113
Total Available to Appropriate	\$	598,543

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	342,742
4xx - Prior Period Adjustments	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	15,500
Total Appropriated	\$	358,242
Estimated Fund Balance, July 1	\$	240,301

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
School Service Funds - Food Service**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SCHOOL SERVICE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** is as follows:

Revenue:

1xx Local	\$	619,997
3xx State	\$	30,828
4xx Federal	\$	450,000
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	<u>1,100,825</u>
 Total Fund Balance, July 1 Available to Appropriate	 \$	 -
 Total Available to Appropriate	 \$	 1,100,825

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	1,068,679
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	30,000
Total Appropriated	\$	<u>1,098,679</u>
 Estimated Fund Balance, July 1	 \$	 2,146

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
Technology Enhancement Millage**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **TECHNOLOGY ENHANCEMENT MILLAGE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** which includes .5 mills of ad valorem taxes to be levied on all property to be used for technology enhancement purposes is as follows:

Revenue:

1xx Local	\$	1,200,144
3xx State	\$	31,218
4xx Federal	\$	-
5xx Other Financing Sources	\$	2,790
6xx Fund Modifications	\$	-
Total Revenue	\$	<u>1,234,152</u>
 Total Fund Balance, July 1 Available to Appropriate	 \$	 47,653
 Total Available to Appropriate	 \$	 1,281,805

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	502,306
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	764,641
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	<u>1,266,947</u>
 Estimated Fund Balance, July 1	 \$	 14,858

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
Capital Projects Fund - CAPITAL MAINTENANCE FUND**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **CAPITAL PROJECTS** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** is as follows:

Revenue:

1xx Local	\$	-
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	-
Total Fund Balance, July 1 Available to Appropriate	\$	2,102
Total Available to Appropriate	\$	2,102

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	-
Estimated Fund Balance, July 1	\$	2,102

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools
Capital Projects Fund - SINKING FUND**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **CAPITAL PROJECTS** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2016** is as follows:

Revenue:

1xx Local	\$	209
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	209
Total Fund Balance, July 1 Available to Appropriate	\$	227,004
Total Available to Appropriate	\$	227,213

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	203,000
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	203,000
Estimated Fund Balance, July 1	\$	24,213

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Resolution to Approve Budget Adjustments for the Year Ended June 30, 2016
BEDFORD PUBLIC SCHOOLS
ALL FUNDS

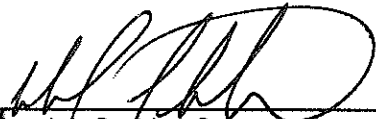
BE IT FURTHER RESOLVED; that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Ayes: Members Dr. Timothy Brakel, Lisa Beins - McCaig, Todd Bruning
Denise Ellsworth, Ronald Koch, Wayne Meehean and Michael J. Smith

Nays: Members None

Absent: Members None

Motion Declared Adopted.



Michael J. Smith - Secretary
Bedford Public Schools Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Bedford Public Schools, Monroe County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Regular Meeting held on June 23, 2016, the original of which resolution is a part of the Board's minutes; and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA267, as amended.



Michael J. Smith - Secretary
Bedford Public Schools Board of Education