

# Memorandum

**To:** Mark Kleinhans, Superintendent

**From:** Sharon Ramirez, CFO

**Date:** 6/25/2014

**Re:** 2014-2015 Budget Resolution

---

Included in your board packet are the recommended 2014-15 budgets for the following:

General Fund (includes Athletics)

School Service Funds (Note: RSVP is closed after 2013-2014 fiscal year)

Food Service Fund

Technology Enhancement Millage Fund

Debt Fund

Capital Projects Maintenance Fund

Sinking Fund

These changes are submitted for Board consideration at the June 26, 2014 meeting.

**Recommendation:** It is recommended that Board approval be sought authorizing the attached budget resolution for the fiscal year 2014-2015.

Please see attached.

Thank you.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
General Fund (and Athletics)**

Resolved, that this resolution shall be the general appropriations of Bedford Public Schools for the June 30, 2015 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Bedford Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year June 30, 2015 which includes 18 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

Revenue:

1xx Local	\$	3,796,286
3xx State	\$	33,878,645
4xx Federal	\$	789,020
5xx Other Financing Sources	\$	1,402,944
6xx Fund Modifications	\$	-
<b>Total Revenue</b>	<b>\$</b>	<b>39,866,895</b>
Total Fund Balance, July 1 Available to Appropriate	\$	41,142
Total Available to Appropriate	\$	39,908,037

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx - Instruction		
11x - Basic Programs	\$	21,028,731
12x - Added Needs	\$	4,183,192
13x - Adult Education	\$	138,034
19x - Other Instruction	\$	8,000
2xx - Support Services		
21x - Pupil Support	\$	1,745,955
22x - Instructional Staff Support	\$	1,272,413
23x - General Administration	\$	880,457
24x - School Administration	\$	2,575,560
25x - Business Services	\$	497,507
26x - Operations and Maintenance	\$	3,463,064
27x - Transportation	\$	2,328,539
28x - Central	\$	599,160
29x - Support Services	\$	798,570
3xx - Community Service	\$	-
4xx - Architect Services	\$	16,309
5xx - Debt Service	\$	298,211
6xx - Fund Modifications	\$	-
<b>Total Appropriated</b>	<b>\$</b>	<b>39,833,702</b>
Estimated Fund Balance, July 1	\$	74,335

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
School Service Funds**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the SCHOOL SERVICE funds of the BEDFORD PUBLIC SCHOOLS for fiscal year June 30, 2015 is as follows:

Revenue:	COMMUNITY ED		LATCHKEY		SUMMER		HEALTH VAN	TOTAL
1xx Local	\$ 518,500	\$ 247,445	\$ 114,000	\$ 40,000	\$ 40,000	\$ 919,945		
3xx State	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000		
4xx Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
5xx Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
6xx Fund Modifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total Revenue</b>	<b>\$ 518,500</b>	<b>\$ 247,445</b>	<b>\$ 114,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 959,945</b>		
Total Fund Balance, July 1 Available to Appropriate	\$ 3,352	\$ 1,029	\$ 3,892	\$ (4,638)	\$ -	\$ 3,635		
Total Available to Appropriate	\$ 521,852	\$ 248,474	\$ 117,892	\$ 75,362	\$ -	\$ 963,580		

BE IT FURTHER RESOLVED that the total available to appropriate in the school service funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	COMMUNITY ED		LATCHKEY		SUMMER		HEALTH VAN	TOTAL
1xx - Instruction								
11x - Basic Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12x - Added Needs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13x - Adult Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19x - Other Instruction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2xx - Support Services								
21x - Pupil Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22x - Instructional Staff Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23x - General Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24x - School Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25x - Business Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26x - Operations and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27x - Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28x - Central	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29x - Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3xx - Community Service	\$ 495,148	\$ 238,583	\$ 106,508	\$ 71,000	\$ 71,000	\$ 911,239		
5xx - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
6xx - Fund Modifications	\$ 20,000	\$ 8,800	\$ 3,600	\$ 2,500	\$ 2,500	\$ 34,900		
<b>Total Appropriated</b>	<b>\$ 515,148</b>	<b>\$ 247,383</b>	<b>\$ 110,108</b>	<b>\$ 73,500</b>	<b>\$ 73,500</b>	<b>\$ 946,139</b>		
Estimated Fund Balance, July 1	\$ 6,704	\$ 1,091	\$ 7,784	\$ 1,862	\$ -	\$ 17,441		

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
Special Revenue Fund - SENIOR CENTER**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SPECIAL REVENUE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** is as follows:

Revenue:		
1xx Local	\$	337,847
3xx State	\$	-
4xx Federal	\$	20,500
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	358,347
Total Fund Balance, July 1 Available to Appropriate	\$	131,462
Total Available to Appropriate	\$	489,809

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx - Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx - Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	373,025
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	39,090
Total Appropriated	\$	412,115
Estimated Fund Balance, July 1	\$	77,694

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
School Service Funds - Food Service**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SCHOOL SERVICE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** is as follows:

Revenue:		
1xx Local	\$	693,497
3xx State	\$	98,196
4xx Federal	\$	544,447
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	1,336,140
Total Fund Balance, July 1 Available to Appropriate	\$	415
Total Available to Appropriate	\$	1,336,555

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	1,306,555
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	30,000
Total Appropriated	\$	1,336,555
Estimated Fund Balance, July 1	\$	-

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
Technology Enhancement Millage**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **TECHNOLOGY ENHANCEMENT MILLAGE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** which includes .5 mills of ad valorem taxes to be levied on all property to be used for technology enhancement purposes is as follows:

Revenue:		
1xx Local	\$	1,178,618
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	<u>1,178,618</u>
Total Fund Balance, July 1 Available to Appropriate	\$	11,728
Total Available to Appropriate	\$	1,190,346

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	692,527
23x - General Administration	\$	7,333
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	5,100
27x - Transportation	\$	-
28x - Central	\$	485,386
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	<u>1,190,346</u>
Estimated Fund Balance, July 1	\$	-

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
Debt Service Funds**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **SCHOOL SERVICE** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** is as follows:

Revenue:		
1xx Local	\$	-
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	-
Total Revenue	\$	-
Total Fund Balance, July 1 Available to Appropriate	\$	134,325
Total Available to Appropriate	\$	134,325

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	-
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	134,325
6xx - Fund Modifications	\$	-
Total Appropriated	\$	134,325
Estimated Fund Balance, July 1	\$	-

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution for Adoption by the Board of Education Bedford Public Schools  
Capital Projects Fund - CAPITAL MAINTENANCE FUND**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **CAPITAL PROJECTS** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** is as follows:

Revenue:		
1xx Local	\$	-
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	-
6xx Fund Modifications	\$	75,000
Total Revenue	\$	<u>75,000</u>
Total Fund Balance, July 1 Available to Appropriate	\$	62,509
Total Available to Appropriate	\$	137,509

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	-
26x - Operations and Maintenance	\$	137,509
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	<u>137,509</u>
Estimated Fund Balance, July 1	\$	-

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.



**Resolution for Adoption by the Board of Education Bedford Public Schools  
Capital Projects Fund - SINKING FUND**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **CAPITAL PROJECTS** fund of the **BEDFORD PUBLIC SCHOOLS** for fiscal year **June 30, 2015** is as follows:

Revenue:		
1xx Local	\$	490,000
3xx State	\$	-
4xx Federal	\$	-
5xx Other Financing Sources	\$	500
6xx Fund Modifications	\$	-
Total Revenue	\$	490,500
 Total Fund Balance, July 1 Available to Appropriate	 \$	 473,303
 Total Available to Appropriate	 \$	 963,803

BE IT FURTHER RESOLVED that the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
1xx – Instruction		
11x - Basic Programs	\$	-
12x - Added Needs	\$	-
13x - Adult Education	\$	-
19x - Other Instruction	\$	-
2xx – Support Services		
21x - Pupil Support	\$	-
22x - Instructional Staff Support	\$	-
23x - General Administration	\$	-
24x - School Administration	\$	-
25x - Business Services	\$	500
26x - Operations and Maintenance	\$	600,000
27x - Transportation	\$	-
28x - Central	\$	-
29x - Support Services	\$	-
3xx - Community Service	\$	-
5xx - Debt Service	\$	-
6xx - Fund Modifications	\$	-
Total Appropriated	\$	600,500
 Estimated Fund Balance, July 1	 \$	 363,303

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Resolution to Approve Budget Adjustments for the Year Ended June 30, 2015  
BEDFORD PUBLIC SCHOOLS  
ALL FUNDS**


BE IT FURTHER RESOLVED; that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Ayes:                   Members   Dr. Timothy Brakel, Denise "D" Ellsworth, Joe Gore, Ron Koch,  
Lisa Beins-McCaig, Wayne Meehean and Michael J. Smith

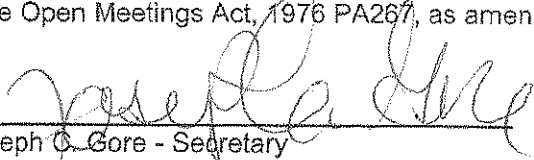
Nays:                   Members   None

Absent:                Members   None

Motion Declared Adopted.

  
\_\_\_\_\_  
Joseph C. Gore - Secretary  
Bedford Public Schools Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Bedford Public Schools, Monroe County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Regular Meeting held on June 26, 2014, the original of which resolution is a part of the Board's minutes; and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA267, as amended.

  
\_\_\_\_\_  
Joseph C. Gore - Secretary  
Bedford Public Schools Board of Education

**Resolution to Approve Budget Adjustments for the Year Ended June 30, 2015**  
**BEDFORD PUBLIC SCHOOLS**  
**ALL FUNDS**

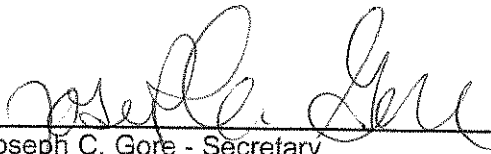
BE IT FURTHER RESOLVED; that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Ayes:                   Members \_\_\_\_\_

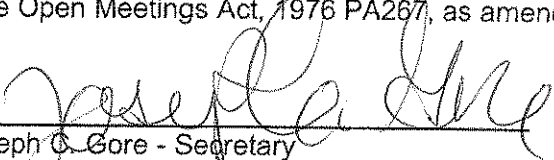
Nays:                   Members \_\_\_\_\_

Absent:                Members \_\_\_\_\_

Motion Declared Adopted.

  
\_\_\_\_\_  
Joseph C. Gore - Secretary  
Bedford Public Schools Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Bedford Public Schools, Monroe County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Regular Meeting held on June 26, 2014, the original of which resolution is a part of the Board's minutes; and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA267, as amended.

  
\_\_\_\_\_  
Joseph C. Gore - Secretary  
Bedford Public Schools Board of Education